

SELECTBOARD MEETING MINUTES

Tuesday, April 18, 2017, 6:00 p.m, Old Schoolhouse Common

Present: Selectboard members Laurie Colgan, Chris Martin and Andy Perchlik; Town Clerk Bobbi Brimblecombe; Jeff Kantor and Tim Palmer (Hollister Hill Apartments)

Changes or additions to the agenda: Cabot Road

Review and Approval of Minutes: Approved the minutes of 4/4 and Town Meeting

Meeting Dates: The May meetings will be the 9th and 23rd, with the Road Tour on the 6th at 7:00a.m., beginning at the Town Garage.

Hollister Hill Apartments: Jeff Kantor stated that he wants to be sure people realize that the existing apartments have failing septic lines and one of the goals is to provide safe and affordable housing for current and future residents of Marshfield. He reviewed the updated administrative services/program management agreement as revised, making it clear that the Housing Foundation will be responsible for complying with all of the requirements of the grant agreement. Laurie asked whether it would be a conflict of interest that her daughter is employed by the company that has been hired as construction manager. Jeff doesn't consider it a conflict because her daughter does not have a controlling interest in the company, they were hired based on their low bid, and the Town didn't know what companies were bidding at the time they decided to apply for the grant.

Bobbi reminded the Board that the Town is ultimately responsible for the conditions of the grant, and by entering the agreement, they will be trusting HFI and their consultant to meet all of the conditions of the grant. The Board signed the agreement.

Andy moved to adopt the Municipal Policies and Codes required by the Community Development Program. Laurie seconded – all in favor.

The construction is expected to begin in May.

Appointments: Andy moved to make the following appointments:

<u>Title</u>	<u>Name</u>	<u>Expiration Date</u>
Cemetery Sexton	Joseph Mangan	4/15/2018
Conservation Commission Member	Allen Banbury	4/15/2021
Conservation Commission Member	Steven Fiske	4/15/2021
Conservation Commission Member	Bob Popp	4/15/2021
Development Review Board Member	Gary Leach	4/15/2020
Energy Committee Member	Nick Seifert	4/15/2018
Energy Committee Member	Wes Cate	4/15/2018
Energy Committee Member	Michael Horowitz	4/15/2018
Energy Committee Member	Rebecca Wigg	4/15/2018
Energy Committee Member	Dan Chodorkoff	4/15/2018
Energy Committee Member	John Morris	4/15/2018
Energy Committee Member	Anne Miller	4/15/2018
Fence Viewer	Chris Bellamy	4/15/2018
Fence Viewer	Richard Phillips	4/15/2018
Fence Viewer	Dennis Ducharme	4/15/2018
Fire Chief	Tim Maclay	4/15/2018
Inspector of Lumber, Shingles and Wood	Dennis Ducharme	4/15/2018
Planning Commission Member	Robert Light	4/15/2020
Recreation Committee Member	Drew McNaughton	4/15/2018
Recreation Committee Member	Lincoln Earle-Centers	4/15/2018
Representative to the CVRPC	Ivan Shadis	4/15/2018
Tree Warden	Ron Smith	4/15/2018
Weigher of Coal	Albert St. Cyr	4/15/2018

Chris seconded – all in favor.

Mowing Bids: The Board opened and read the following bids:

Old Schoolhouse Common

Orange County Property Management LLC: \$160 per mowing, extra work at \$22.50 per hour,
liability and workers' compensation insurance

Caleb Martin Landscaping: \$100 weekly, liability insurance

Martin Mitchell: \$110/mowing, liability insurance

Shane Gochey and Seth Graves: \$125/mowing, "fully insured"

Martin Covered Bridge

Joseph Mangan: \$1,700 per season, liability and workers' compensation insurance

Shane Gochey and Seth Graves: \$75 per mowing

Caleb Martin: \$1,400 per season

Cemeteries

Orange County Property Management LLC: \$13,000

Joseph Mangan: \$8,600, extra work at \$30/hour, \$500/full burial, \$150 cremation burial

Chris moved to accept Joe Mangan's bid for the cemeteries, Laurie seconded, all in favor.

Andy moved to accept Caleb Martin's bid for the covered bridge and Martin Mitchell's bid for the Old Schoolhouse Common, Laurie seconded, and Chris abstained.

Tax Map Issue: The Board discussed a letter received from Redstart Forestry regarding a tax map discrepancy. The Board drafted a response, stating that the tax map can't be changed without a survey, deed evidence, or evidence of agreement of all affected landowners.

Paving: Bobbi submitted an application for a grant to repave a section of Hollister Hill Road.

Poundkeeper: The Board executed a contract with Central Vermont Humane Society for stray cats. Cheryl McQueeney has agreed to hold stray dogs.

Old Schoolhouse Common: The Board is considering security cameras in the gym in response to recent vandalism. The Board received a suggestion that the kitchen should be better equipped if it is to be rented. The Board reviewed the leases and did not make any changes.

Planting: The Board approved the Conservation Commission's request to spend \$70 out of the Conservation Fund for planting at the Old Schoolhouse Common.

Cabot Road: The Board signed a letter requesting a safety audit of Cabot Road. The Town received word that Cabot has asked to have Route 215 reclassified as a Class 1 Town Highway. Bobbi will invite Dan Currier, Transportation Planner for the Central Vermont Regional Planning Commission, to attend the next Selectboard meeting.

Resignation: The Board regretfully accepted Jon Groveman's resignation from the Planning Commission, because he has been elected to the School Board.

Expenses, Permits & Payroll: Selectboard members read and signed reports for General Expenses and Payroll. They approved a liquor license application for the Marshfield Village Store.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the April 18, 2017 Selectboard Meeting.
A True Record. Attest, _____, Town Clerk
